

## RISK ASSESSMENT TEMPLATE FOR RFU CLUBS

Activity Assessed: All/General

Assessment Date: 18/1/19

Reference: RA1

Name of Assessor: Zoe James

Review Date: 18/1/20

Ref No.	Hazard	Persons at Risk and How They Might be Harmed	Controls Currently in Place	Further Controls Recommended	Risk Rating	Action by Whom	Action by Date	Completed Date
1	Injury through contact	All players	<ul style="list-style-type: none"> <li>First aid kit per team</li> <li>Club physio available</li> <li>All coaches qualified</li> <li>First aiders available where required.</li> </ul>	<ul style="list-style-type: none"> <li>Head case module to be completed as required by existing and any new coaching staff</li> </ul>	Tolerable	All relevant coaches	ongoing	
2	Safeguarding	All minis and juniors	<ul style="list-style-type: none"> <li>Safeguarding officer in place</li> <li><b>DBS</b> on all coaches</li> <li>Minis do not use changing rooms</li> <li>Always two DBS coaches present during changing at junior levels when in use</li> <li>Safeguarding policy circulated and updated annually</li> </ul>	<ul style="list-style-type: none"> <li>Minimum play it safe and Rugby ready courses booked or completed</li> </ul>	Minimal	CSO Coaching co-ordinaters	ongoing	
3	Training equipment	All players and coaches	<ul style="list-style-type: none"> <li>Checking for rips, sharp edges, foam content.</li> <li>Weekly inspection by coaches</li> <li>Storing equipment properly in secure area</li> <li>End of season full equipment check</li> </ul>		Minimal	Relevant coaches	ongoing	
4	Pitch Quality and surroundings	All Players/ coaches and visitors to BASC grounds	<ul style="list-style-type: none"> <li>Pitches checked regularly by groundsman and coaches.</li> <li>All pitches inspected before use</li> </ul>		Minimal	Groundsman/ coaches	ongoing	

			<ul style="list-style-type: none"> <li>• Padding around posts in place and secure</li> </ul>				
6	Changing facilities	All players and coaches	<ul style="list-style-type: none"> <li>• Cleaned regularly</li> <li>• Maintained Regularly</li> <li>• Checked and locked after use</li> </ul>		Minimal		ongoing
7	Multi-sport Use	Fixtures secretary	<ul style="list-style-type: none"> <li>• Ensure when cricket is in play that first team pitch is not in use.</li> </ul>		Minimal		ongoing

**Risk Rating Key**

<b>High</b>	Death or permanent disability likely
<b>Medium</b>	Serious but reversible injury or health effect likely
<b>Low</b>	Minor injury or health effect likely

**Notes for Assessor**

This template is supplied as a generic form. Each club will be unique and have its own specific issues. Where an existing control is identified but is not yet implemented, it should be moved to the 'Further Controls Recommended' and then the 'Action' boxes completed with a timescale. The residual risk level should be reduced to a level which is as 'low as reasonably practicable'. If a control is not included in the 'Controls Currently in Place' but the club has implemented it, then it should be added into that column.

If a control or hazard is not applicable, then it should be deleted from the assessment form. Do not leave hazards or controls on the form that do not apply. This will only confuse people who read the assessment.

The assessment should be revised at least once a year. Additionally, it may need to be revised if the assessment is no longer considered valid (for example if the club has had repair or refurbishment work undertaken) if there has been an accident or if there has been a change to legislation that may apply.

Copies of risk assessments should be kept available in the club and should be read by anyone who needs to read them, this would include any employees, volunteers, contractors for example.